A logo for farmers market

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Madison County Farmers Market Application

Thank you for your interest in the MCFM! After you complete this application in full and submit it to the address/email below, it will be reviewed by the Madison County Farmers Market (MCFM) Board for potential approval. Unfortunately, MCFM cannot accept every applicant. MCFM is a producer only market and does not accept vendors who buy to resell. All vendors must grow, produce, process, or make all items sold at the market. Please review the Vendor Produce/Product Form thoroughly.  Check ALL items that apply to your business. If you do not check an item, you cannot sell it at the market without the Board’s approval. Review and sign the Terms of Agreement. Complete ALL pages in full, and attach all necessary forms, licenses, photos and a membership check. An incomplete application will not be reviewed.

Return to: Melinda Wilder

300 Wildflower Lane

Berea, KY 40403

-or email to [MadCountyFarmersMarket@gmail.com](mailto:MadCountyFarmersMarket@gmail.com)

Deadline to Apply: July 15, 2025

1. General Information

|  |  |  |  |
| --- | --- | --- | --- |
| Farm/Business Name: |  | | |
| Owner Name(s): |  | | |
| Contact Person: |  | | |
| Farm Address: |  | | County |
| Home/Mailing Address |  | | |
| Phone Number (s) |  | Email | |
| Website/Facebook/  Instagram |  | | |
| Emergency Contact:  Name & Number |  | | |

|  |  |
| --- | --- |
| 1. **Which of the following do you plan to vend? Check all that apply** | |
| Vegetables |  |
| Fruit |  |
| Meats |  |
| Eggs |  |
| Cut Flowers |  |
| Nursery |  |
| Herbs |  |
| Butter, Cheese and/or other Dairy Products |  |
| Baked Goods  **Please list:** |  |
| Value Added/Processed Foods**:** such as preserves, jams and jellies, pickles, salsa, dressings, sauces, syrups, extracts, jerky, dried fruit, dry seasonings, coffee beans and grounds, tea, preserved or freeze-dried foods, and granola.  **Please list:** |  |
| Art or Craft Projects  **Please list:** |  |

1. **Licenses, Certifications, Permits**

Depending on your business, you may be required or choose to have certain licenses/certificates vend. Here is a list of common licenses, please select all that you CURRENTLY have)

City of Richmond Business License

Agricultural: Produce Best Practice Training

Home-Based Processor Certification (jams, jellies, mixed greens, cookies, bread, cake, etc.)

Home-Based Microprocessor Certification (pickled vegetables, fruit, salsa, sauces, etc.)

Ready to Eat Foods: Temporary Food Service Establishment Permit

Meat Items: Retail Sales Permit

Kentucky Proud Certificate

Sampling Certificate: Only needed if giving out samples of food items.

USDA Organic Certification

Are there any licenses that apply to your business that you do NOT currently have?

**If YES, please explain why**:

**D. I anticipate selling during** (Circle all that apply.)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| May | June | July | Aug | Sept | Oct |
| Do you anticipate selling at the **Saturday** (9 am-1 pm) **summer** markets? | | | | | Yes No |
| Do you anticipate selling at the **Thursday** (9 am -1 pm) **summer** markets? | | | | | Yes No |

Please list dates, if any, during the market season you know you will be unavailable to attend.

Please list any professional or social memberships/involvement and educational background that may be pertinent, or of assistance, to the MCFM.

**In order to be complete, you must attach the following**:

Membership Check ($75 – annual; $25 – individual market). This can be mailed if you submit your application via email.

\**Check will not be deposited unless vendor is accepted to the market.*

Vendor Produce/Project Form

Art/Craft Vendors: Photos of your art/craft products

All necessary permits, licenses, certifications (refer to **C. Licenses, Certifications, Permits)**

Signed Terms of Agreement

**Vendor Produce/Product Form**

|  |  |
| --- | --- |
| Business Name: | Date: |
| Owner(s) Name: | |

**SUBMIT THIS FORM WITH YOUR MCFM APPLICATION.** It is important to complete this Vendor

Produce/Product Form thoroughly. The MCFM Board uses this form for market advertising, diversifying our vendors and to demonstrate compliance with our market’s “producer-only”. Changes can be made, as needed, by submitting an addendum.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Produce/Product--Check all the items you intend to grow/produce/sell** | | | | | |
| **Vegetables** | | | | |  |
| Alliums (onion/garlic), green/bulb |  | Herbs (cut) |  | Rhubarb |  |
| Asparagus |  | Lettuce |  | Root crops (beets, carrots, etc.) |  |
| Beans (green or other) |  | Okra |  | Salad crops (not lettuce) |  |
| Cole Crops (Cabbage, Broccoli, etc.) |  | Peas (all types) |  | Squash, summer |  |
| Corn |  | Peppers (sweet) |  | Squash, winter |  |
| Cucumbers |  | Peppers (hot) |  | Tomatoes |  |
| Eggplant |  | Potatoes (not sweet) |  | Other veggies—Please list |  |
| Greens (non-Asian) |  | Potatoes (sweet) |  |
| Greens (Asian) |  | Pumpkins |  |
| **Fruit** | | | | | |
| Apples |  | Peaches |  | Other Fruit—Please list |  |
| Cherries |  | Pears |  |
| Grapes |  | Strawberries |  |
| Melons |  | Other Berries |  |
| **Produce/Product** | | | | | |
| Bedding Plants |  | Herb plants |  | Vegetable transplants |  |
| Bulbs |  | House plants |  | Potted mums |  |
| Flower plants (baskets/pots) |  | Ornamental plants |  | Other plants (please list) |  |
| Flowers (cut) |  | Trees, shrubs |  |

**Other Specialty Products**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Dried beans |  | Honey |  | Nuts | |  | Sorghum |  |
| Dried flowers |  | Lotions/balms |  | Juices/cocktails | |  | Wines |  |
| Dried herbs, mixes |  | Soaps |  | Mushrooms (dried/fresh) | |  | Baked Goods: Please list |  |
| Gourds |  |  |  |  | |  |
| **Meats & Animal Products** | | | | | | | | |
| Beef/veal |  | Pork/bacon/sausage |  | | Eggs, Chicken |  | Cheese |  |
| Goat |  | Poultry |  | | Eggs, Duck |  | Butter |  |
| Lamb/mutton |  | Other Meats: Please list |  | | Other Eggs: Please list |  |  |  |
| **Any items not listed:** | | | | | | | | |

**Thank you for your interest and involvement in the Madison County Farmers Market!**

**We look forward to a great year and continued growth in our products and community.**

**Terms of Agreement**

If accepted as a member of the Madison County Farmers Market Inc**.:**

**\_\_\_\_\_\_** (initial) I agree that I will provide copies of all necessary permits, licenses, and certificates and pay all applicable fees.

\_\_\_\_\_\_ (initial) I agree that I will submit a Crop Addendum Form if I make a change to the items I intend to sell at the Farmer’s Market. I understand that vendors who bring items to sell at the market that are not indicated on their application or crop addendum form will be asked to remove those items from their booth. Upon their second offense, the vendor will be asked to leave the market. If a third offense occurs the vendor will be removed from the MCFM indefinitely.

\_\_\_\_\_\_(initial) I understand that the Madison County Farmer’s Market is a producer-only market. I agree that I have grown or produced the items I intend to sell at the market. Vendors who are found to be in violation of this policy may be dismissed from the market.

\_\_\_\_\_\_(initial) I agree to allow a Madison County Farmer’s Market Board member to complete a farm inspection at my farm, in a timely manner, as requested.

\_\_\_\_\_\_(initial) The membership committee will review your application, but the Board reserves the right to refuse membership to anyone. We hope to offer the opportunity to be part of our market to all who qualify. Responses to applications submitted after the deadline may be delayed. We will notify you of our decision as soon as possible.

By signing this application, you agree that you will not hold the Madison County Farmers Market Inc. liable for any injury, theft or damage to either buyer or seller or their property arising out of or pertaining to preparation or participation in the Madison County Farmers Market Inc., whether such injury, theft or damage occurs prior, during or after the Madison County Farmers Market Inc. Seller further agrees to indemnify and hold the Madison County Farmers Market. harmless for and against any claims for such injury, theft or damage.

The General Liability Insurance Policy of the Madison County Farmers Market does not provide coverage for the individual members of the market. Members are independent contractors and are responsible for their own insurance coverage, including product liability coverage. Liability coverage of at least one million dollars ($1,000,000.00) is strongly suggested.

**I have read the attached rules/regulations set forth by the Madison County Farmers Market Inc. and agree to abide by them.**

Signature(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_